

Checklist F: Addition of E-access (E-journal)

Intelligence Gathering – See 8.3, 9.5, 10.4

- Renewal date
- Access methods (2 fields)
 - On-campus access
 - Off-campus access
e.g. Athens, Shibboleth etc
- Licence details/changes (8 fields)
 - No. concurrent users
 - Remote access
 - Walk-in access
 - Multi site access
 - Partner colleges
 - Alumni
 - ILL
 - Course pack
- Price/Pricing model if a package (5 fields)
 - Price
 - Fixed price for x years?
 - Spread over titles/components
 - % increase
 - Price options e.g. Print & E; E-only
- Cancellation policy
 - Time restrictions eg. Allowed before renewal date?
 - Post-cancellation access
- Preservation of resource (LOCKSS/Portico)
- Counter-compliant usage statistics?

Is there an area of concern?

- Multi site access
- Licence
- Indexed on Res. Discovery/Link Resolver etc
- On Knowledgebase

Send to relevant person/department for resolution